



Associate Description

Overview

Portage Point Partners (“Portage Point”) is an interim management and business advisory firm that partners with stakeholders during periods of transition, underperformance or distress.

Portage Point is currently seeking exceptional candidates to work on challenging performance improvement, strategic realignment, financial restructuring and other operational and financial advisory projects across a variety of industries. Our team members are frequently given significant responsibility beyond their prior experience level, creating opportunity for unconstrained personal and professional advancement.

Job Description

The Associate role at Portage Point represents a unique opportunity for highly-motivated professionals to assume a wide set of responsibilities and make a significant impact in a fast-paced, entrepreneurial environment. Associates will focus on all aspects of financial, operational and strategy engagements and should be prepared to work within a small, collaborative team environment to manage discrete work streams.

Responsibilities

- > Working directly with senior personnel (Managing Partner, Managing Director, Director and C-Suite) to develop comprehensive solutions to complex operational and financial challenges
- > Partnering with senior leadership to identify and formulate value creation plans, performance improvement plans, SWOT analysis, strategic alternatives and other transformational initiatives
- > Analyzing detailed financial statement information including income statement, balance sheet, cash flow and key operational data
- > Building three statement models, 13-week cash flow projections, management / reporting tools
- > Preparing executive reporting packages including key performance indicators (KPIs), financial performance, budget, board of director presentations, stakeholder presentations, etc.
- > Collaborating with senior leadership to prepare ad hoc financial and operational analysis, often on a real-time basis
- > Actively participating in various operational, financial and management meetings
- > Identifying areas for operational improvements and cost reduction
- > Implementing cash conservation protocols and communication processes with key stakeholders
- > Developing operational forecasts and budgets for active and potential investments
- > Developing critical presentations (value creation plans, operational and strategic roadmaps, Board of Director updates, creditor updates, general performance update materials, confidential information memoranda, etc.) for key stakeholders (management, Board of Directors, investors, creditors, etc.)
- > Assisting in due diligence for potential new investments, including market research and analysis of industry trends, financial modeling and valuation

Qualifications

- > Bachelor’s degree from a top undergraduate program
- > At least one year of investment banking, consulting, private equity or other formal financial modeling training at a reputable firm



- > Top-tier organizational skills and attention to detail
- > Ability to successfully work in a small, collaborative team environment
- > Self-starter and entrepreneurial nature
- > Ability to craft impactful presentations with elevated attention to messaging, structure, formatting and quality control
- > High degree of maturity with a proven ability to interact with senior executives, private equity firms, lenders, lawyers, middle managers and line workers of middle market companies
- > History of exceptional work and leadership under time-constrained and otherwise high-pressure conditions
- > Proficiency in financial modeling including ability to prepare three statement models, 13-week cash flows, dynamic KPI packages and complex ad hoc analysis
- > Mastery of communicating analysis through Microsoft Word and PowerPoint including expert level presentation, formatting and quality control review
- > Excellent written and verbal communication skills including strong e-mail etiquette
- > Willingness to be responsive at all times
- > Open to frequent travel and work at client site

Compensation

- > Highly competitive compensation with quarterly bonus payments, premium health insurance and 401(k) programs

Location(s)

- > Chicago / New York

Please send resumes to careers@pppllc.com